

Buildwas Parish Council
ANNUAL COUNCIL MEETING
On Monday 8th May 2017
at 7.30pm in Buildwas Village Hall

MINUTES

Present: Cllr. C. Meads (Chairman), J. Heath, V. Morgan, L. Pratt

In attendance: Rebecca Turner (Clerk), Shropshire Councillor Claire Wild, 3 members of the public

1) Election of Chairman

It was **RESOLVED** to elect Cllr. Meads. He duly signed his declaration of acceptance of office.

2) Election of Vice Chairman

It was **RESOLVED** to elect Cllr. Morgan.

3) Declarations of acceptance of office from councillors

Prior to the meeting, declarations of acceptance of office had been duly received from Cllrs. Meads, Heath, Morgan and Pratt. It was **RESOLVED** to grant an extension to Cllrs. Grainger, Ratcliffe and Wilcox until the next council meeting.

4) Apologies for Absence

Received and accepted from Cllrs. Grainger, Ratcliffe and Wilcox.

5) Declarations of Disclosable Interests & Dispensation Requests

Councillor Heath declared a pecuniary interest in the application for 2 houses at Appleby as he had carried out some work for the applicant.

6) Public Session

The agent for the application for 2 houses at Appleby spoke. She outlined the proposal, including the proposed access. The site is within the 30 mph limit of the village and the dwellings are considered acceptable for the existing driveway. The dwellings would not be visible from the road due to the bank. A heritage assessment has been carried out. The development would be infill and the applicants have sought pre-application advice from Shropshire Council.

7) Confirmation and adoption of minutes of the Council meeting held on 7th March 2017

It was **RESOLVED** to adopt the minutes.

8) Matters arising from the minutes

None.

9) Shropshire Councillor report

Cllr. Wild gave a brief report. Adult social care costs remain a major challenge for Shropshire Council

10) Police Report

From March to April 2017, the following crimes had been reported:

Assault: 1	Theft: 2	Burglary Other: 0
Vehicle Crime: 0	Criminal Damage: 1	Burglary Dwelling: 0
Other: 1	Road Traffic Incident: 0	Road Collision: 0
ASB Personal: 0	ASB Environmental: 7	ASB Nuisance: 0

11) Matters arising – for information only

The clerk advised that she had received an email in regard to an EIA for Ironbridge Power Station which was noted.

12) Annual review of policies, procedures and committee appointments

It was **RESOLVED** to adopt the following:

- a) Code of Conduct & Dispensations policy
- b) Standing Orders
- c) Financial Regulations
- d) Risk Assessment & Assets Register
- e) Gifts & Hospitality Policy/Register
- f) FOI Policy

g) Appointment of members to outside committees

It was **RESOLVED** to make the following appointments:

- LJC – Cllr. Morgan
- Shropshire Hills AONB Partnership – Cllr. Meads

h) General Power of Competence

It was **RESOLVED** that the council met the criteria and it therefore adopted the General Power of Competence.

13) Playground

(i) ROSPA inspection

The signs are currently being made. It was reported that the fence is missing a pale and that the bench has been burnt. It was agreed to ask Cllr. Wilcox to repair these items

14) Highways Matters

(i) Buildwas Speed Management Report

The council were in receipt of this report which set out how Shropshire Council proposed to address the community concern raised regarding speeding in the village. It was **RESOLVED** to make the following comments:

- 30 mph zone to be extended further as shown on the parish council's amendment to the map.
- Gateways to be installed at the Leighton end of the village
- It is not critical that gateways are provided at the eastern end of the village.
- Support the provision of another VAS sign.

(ii) LED street lights

It was reported that the lights have now been installed and positive feedback has been received from residents.

15) Finance

a) Approval of 2016/17 end of year accounts

- Section 1 - Annual Governance Statement 2016/17 of Annual Return - **RESOLVED** to approve.
- Section 2 – Accounting Statements 2016/17 of Annual Return - **RESOLVED** to approve.

- End of year bank reconciliation and budget report - **RESOLVED** to approve, the end of year balance being £6991.26.
- Internal auditor's report – **RESOLVED** to note and no actions needed.

b) *Accounts for payment*

It was **RESOLVED** to approve the following payments:

Ref	No	Payee	Item	Net	VAT	Gross
P4-1718	483*	Best Host	Website	£12.00	£0.00	£12.00
P5-1718	484**	Sign & Poster	Play area signs	£64.00	£12.80	£76.80
P6-1718	485	J Griffiths	Internal audit	£50.00	£0.00	£50.00
P7-1718	486	SALC	Membership fee	£142.56	£0.00	£142.56
P8-1718	487	R Turner	Expenses	£39.62	£0.00	£39.62
P9-1718	488	Buildwas Village Hall	Room hire	£180.00	£0.00	£180.00
P10-1718	489	EON	LED lights	£1200.00	£240.00	£1440.00
P11-1718	490	Shropshire Council	Playing field rent	£10.00	£0.00	£10.00

*Previous cheque no 482 made out incorrectly and void

**Previous cheque no 483 lost and void

c) *Payments already made*

It was **RESOLVED** to approve the following payments already made:

Ref	No	Payee	Item	Net	VAT	Gross
P1-1718	DD	NPower	Electricity	£1.35	£0.07	£1.42
P2-1718	DD	NPower	Electricity	£77.95	£3.90	£81.85
P3-1718	SO	R Turner	Salary April	£161.71	£0.00	£161.71

d) *Income received:*

Ref	Payee	Item	Amount
R1-1718	SALC	Transparency Grant	£999.98
R2-1718	Shropshire Council	Precept	£5948.11

16) Planning applications

a) *Notifications & updates on previously reported applications*

- (i) 16/04412/FUL - Buildings At Former Buildwas Mill, Much Wenlock Road, Buildwas, Telford, Shropshire - Restoration and conversion of all buildings to form five units of lettable tourist accommodation to include erection of one new build unit and two single storey extensions, one with roof balcony; installation of doors/windows and roof lights; formation of parking areas and landscaping scheme

Awaiting Decision

4-1718

Clerk to the Council: Mrs R. Turner, The Old Police House, Nesscliffe, SY4 1DB
Tel: 01743 741611

Email: buildwaspc@yahoo.co.uk

- (ii) 16/05379/FUL - Proposed Fishermans Cabin, Buildwas, Shropshire - Erection of detached building to provide two separate cabins of accommodation for overnight use by fishermen

Permission Granted

b) Planning applications for comment

- (i) 17/01948/OUT – Appleby, Buildwas, Telford, Shropshire, TF8 7BX
Outline application for the erection of 2no dwellings with associated access

Cllr. Heath left the room.

It was **RESOLVED** to support this application as it is an appropriate infill development and in accordance with the community cluster designation. This support is subject to the subsequent detailed application(s) being in keeping with the surrounding area.

Cllr. Heath returned to the room.

17) Correspondence

Routine correspondence was noted.

18) Parish Matters

a) Updates on matters previously reported

- (i) Website

Domain name is being transferred. The login details will be given to Councillor Grainger and it was agreed just to use text as the logo and a photo for the header.

- (ii) Spillways, Devils Dingle

It was **RESOLVED** that Cllr. Meads would write to Shropshire Wildlife Trust seeking information in regard to the following:

- If the complete site has been sold off
- If there are any agreements or covenants re the site obliging a future landowner to keep the site as a nature reserve of any kind?
- Are there any SSSIs or any long term conservation obligations covering the site falling, as it does, within the designated Wrekin Forest area?

b) New parish matters

- (i) Proposal for PROW through Ironbridge Power Station

It was **RESOLVED** to support this proposal put forward by Telford and East Shropshire Ramblers.

19) Meeting dates for 2017/18

3rd July

4th September

6th November

8th January

5th March (also Annual Parish Meeting at 7pm)

7th May

All meetings will be at Buildwas Village Hall and start at 7.30 PM

Pursuant to Schedule 12A of the Local Government Act 1972 and pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960, it was RESOLVED that the public and press should be excluded during discussion of the following item as it involves likely disclosure of exempt information

20) Planning Enforcement

A report from Shropshire Council was noted.