

Buildwas Parish Council

www.buildwasparishcouncil.org.uk

Chairman of the Council
Cllr L Pratt

Clerk to the Council
Mr C Furnival

MINUTES of the Full Council meeting of Buildwas Parish Council held on 18th July 2022, 7:30pm at Buildwas Village Hall.

Members present: Cllrs: Pratt (Chair), Jones, Ling, Wilcox

In attendance: Cllr Wild (County Councillor), Mr C Furnival (Clerk)

22/23.20 Apologies and declarations of Interest

Apologies received from Cllrs Heath and Jackson.

Cllr Ling reported that he is now Chair of the school of governors at Buildwas Primary School therefore future declarations will be made when appropriate.

22/23.21 Public Session

None.

22/23.22 Minutes of the Full Council meeting held 16th May 2022

It was proposed by Cllr Pratt and seconded by Cllr Jones, all were in favour, thus **RESOLVED that the minutes of the meeting held on 16th May 2022 be signed as a true record**

22/23.23 Matters arising, for information, from the 16th May 2022 minutes not otherwise on the agenda

Cllr Ling has produced a letter as requested under item 22/23.15 it was agreed that this letter covers the issues the parish council wishes to raise in terms of highways and this shall now be submitted to Cllr Claire Wild who will address these issues with the appropriate offices at Shropshire Council.

Cllr Ling requested £40 contribution towards the costs of the Jubilee Tree installation, agreed by all members.

Details regarding the creation of a Speed Watch Group have been passed onto Cllr Ling.

Cllr Heath has reported that there are no significant updates to his investigations into an ANPR scheme in the parish as set.

22/23.24 Correspondence

J. Cobb from the Restoring Shropshire Verges Project will be giving a presentation to the parish council at the September meeting, she will need access to the village hall from 7pm to set up.

22/23.25 Contractor additional works to be carried out

Quotations have been sought from the parish councils' grounds contractor, who met with Cllr Ling and the Clerk to review;

- the state of the footpath along the B4380
- pressure wash the play area to remove bird foul and moss
- trim back hedges away from the play area
- trim hedges all around the green area next to the play area
- repair springy chicken (play equipment)

The total costs for these works would be £1036.00.

It was proposed by Cllr Ling and seconded by Cllr Wilcox, all were in favour, thus **RESOLVED to approve the quotation.**

22/23.26 Reports from Shropshire Council

Cllr Wild has been talking with members of the local church and they are trying to sort grounds maintenance of the churchyard. Shropshire Council said they would contribute £500 per year for maintenance and Caring for Gods Acre would do the management plan.

The first Buildwas Power Station Liaison Group meeting is to be held on 4th August.

22/23.27 Reports from Parish Councillors

Cllr Ling will investigate the possibility of a community speed watch group and report back to members.

Cllr Ling gave details of the Opal Scheme which works with schools and young people to introduce recycling and reuse. Further details will be published on the parish councils website.

Cllr Ling reported on the increased damage by groups of people to Buildwas play area and Buildwas Churchyard. Cllrs and residents are increasing their own visits to these areas and they have reported everything to the police. Cllr Pratt asked members to be vigilant and keep their eyes open.

22/23.28 Climate and Nature Action

Some surveys have gone out already, it was agreed that Cllr Pratt will contact "Under the Wrekin" to see if our surveys can be included in the magazine's delivery to the parish.

Rodington Parish Council are currently development a Climate and Nature Action Strategy Plan and once complete they will be sharing a report on the creation, development and outcome of their plans with other parish councils who may wish to use some of their ideas.

22/23.29 Planning

There being no planning applications the item was passed.

22/23.30 Finance reports

Members reviewed the latest bank reconciliations and banking statements up to the 30th June which complete a reconciled balance of £32,317.57 at 30/06/22. Having been accepted, two nominated Councillors will sign off the master copies.

The following payments made since the last meeting were noted:

Details	Ref	Statutes	Account
Salary (June 22)	P9-22/23	LGA 1972 s112	£218.64
PAYE (June 22)	P10-22/23	LGA 1972 s112	£54.60
Energy contract	P11-22/23	LGA 1972 s214	£72.20
Uncontested election fees	P12-22/23	LGA 1972 s111	£200.00
Internal Audit fees	P13-22/23	LGA 1972 s112	£50.00
GDPR license fee	P14-22/23	LGA 1972 s111	£35.00
		TOTAL	£630.44

The following payments to be made were approved and two nominated Councillors would sign the master copies.

Date	Details	Ref	Statutes	Account
05.08.22	E-on lighting contract	P15-22/23	LGA 1972 s214	£24.00
05.08.22	Salary (July 22, inc back pay 21-22)	P16-22/23	LGA 1972 s112	£256.10
05.08.22	PAYE (July 22)	P17-22/23	LGA 1972 s112	£64.00
05.08.22	Expenses claim Apr - Jun 22	P18-22/23	LGA 1972 s112	£81.00
			TOTAL	£425.10

Council considered the Internal Auditor's report and noted that the Council's system of internal controls was operating effectively.

Council considered each internal control statement per The AGAR's Governance Statement (1-9) as read out by the Clerk and confirmed their agreement that each was met. The Clerk completed the Annual Governance Statement to this effect and the Chairman signed the statement as approved by Council.

Council approved the Year end Bank Reconciliation as checked by the Internal Auditor & Chairman and agreed to confirm the accuracy of the AGAR's Accounting Statement. The Chairman was instructed to sign it as such.

The Clerk informed the Council that he published the Notice of Electors' Rights on the 9th June 2022 and upload it to the Council's website.

It was proposed by Cllr Pratt and seconded by Cllr Ling, all were in favour, thus **RESOLVED to approve the AGAR as presented to the meeting.**

Meeting finished: 20:05

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....