Section 1 - Annual governance statement 2015/16

We acknowledge as the members of:

Enter name of	BULLAWAS PC
smaller authority here:	DOTAMUS LC.

our responsibility for ensuring that there is a sound system of internal control, including the preparation of the accounting statements. We confirm, to the best of our knowledge and belief, with respect to the accounting statements for the year ended 31 March 2016, that:

		Yes	greed 🥞 No*	neans that this smaller authority
1.	We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	V		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2.	We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.			made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3.	We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and proper practices that could have a significant financial effect on the ability of this smaller authority to conduct its business or on its finances.	>		has only done what it has the legal power to do and has complied with proper practices in doing so.
4.	We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	7		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5.	We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	/		considered the financial and other risks it faces and has dealt with them properly.
8.	We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	V		erranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7.	We took appropriate action on all matters raised in reports from internal and external audit.	1		responded to matters brought to its attention by internal and external audit.
8.	We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this smaller authority and, where appropriate have included them in the accounting statements.	1		disclosed everything it should have about its business activity during the year including events taking place after the year-end if relevant.
9.	The second secon	Yes	No Ma	has met all of its responsibilities where it is a sole managing frustee of a local trust or trusts.
	nis annual governance statement is approved by this		Signed by:	

This annual governance statement is approved by this smaller authority and redorded as minute reference:	Signed by: Chair	sin frances
RUDURAL Ga	dated	300 flay 20+6.
dated 03/05/2016	Signed by:	
	Clerk	Returna
	dated	03/05/16
•		

*Note: Please provide explanations to the external auditor on a separate sheet for each 'No' response. Describe how this smaller authority will address the weaknesses identified.

Section 2 – Accounting statements 2015/16 for

smaller authority here:

BUILDWAS P.C

Balances brought Tourney	20 9	1 20	Notes indiguicance furch Please remindratingures to hearest as and remember of the latest and the second s
- Othard		92123	The Hard Congress of Managers Annual Congress of the State of the Stat
2. (+) Precept or Rate and Levies	B Francisco		
3. (+) Total	446	8 57	in the financial records. Value must agree to Box 7 of previous ye or receivable in the year s. For IDBs rates and levino
other receipts	322		or receivable in the control of the
4. (-) Staff costs	1000	<u>U</u> 86°	Total income Exclude ariv areas
1. 4.8	1681		
5. (-) Loan	100.	192	of employees and payments made years feeding
interest/capiter			and employees and wares as
repayments	0	O	Total expenditure or payment the
V V Other		4	"" "" "" "" "" "" "" "" "" "" "" "" ""
7. (=) Balances carried	2743	5529	1 UIA Over III
forward	5062		Costs (line 4) costs payments as recorded
3. Total value of cash	<u> </u>	14204	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5). Total balances and recerves at the end of the year. Must equal the sup of the
and short term	5062	TO SEE A SEE SEED OF THE SEE SEE	1.3(0)
Investments	, Uer	4204	short to all current and deposits
Total fixed assets plus long term			The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank The original Asset and towards.
"Ivestments	3537	13537	1 107 (107) 1 1 1 1 1 1 1 1 1
and assets Total	1		The original Asset and Investment Register value of all fixed assets, plus other long term assets owned by the smaller authority.
borrowings	\mathbf{z}		
11/2 2 2 2 2	<u>0</u>	0 1	I De Olitstand
(For Local Councils Only) Disclosure			parties (including PWLB).
CC C TO THE A		No 7	he Council acts as
ncluding charitable)			he Council acts as sole trustee for and is responsible for managing B. The figures in the accounting states.
y that for the year ended 31 nting statements in this annu-		l at	B. The figures in the accounting statements over do not include any Trust transactions.

I certify that for the year ended 31 March 2016 the accounting statements in this annual return present fairly the financial position of this smaller authority and its income and expenditure, or properly present receipts and payments, as the case may be,

Signed by Responsible Financial Officer

Date 03/05/2016 I confirm that these accounting statements were approved by this smaller authority on this date:

pertuner

and recorded as minute reference:

6a.

Signed by Chair of the meeting approving these accounting statements.

Date

Annual internal audit report 2015/16 to

Enter name of smaller authority here:

BUILDWAS	PC	
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	1. Company of the	•

This smaller authority's internal audit, acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with relevant procedures and controls expected to be in operation during the financial year ended 31 March 2016.

Internal audit has been carried out in accordance with this smaller authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this smaller authority.

Inte	ernal control/big give	Agreed? Riease choese unit		
		yes Yes	No*	rungsessa coveredic
A.	Appropriate accounting records have been kept properly throughout the year.	YES		
В.	This smaller authority met its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	163		
C.	This smaller authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	کناز		
D,	The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	Yes!		
E.	Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	1es		
F.	Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	NJA		
G.	Salaries to employees and allowances to members were paid in accordance with this smaller authority's approvals, and PAYE and NI requirements were properly applied.	ΫĕS		
Н.	Asset and investments registers were complete and accurate and properly maintained.	MES		
I.	Periodic and year-end bank account reconciliations were properly carried out.	YES		1000000
J.	Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and experiditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	YES		

K. (For local douncils only) Trust funds (including charitable) – The	council met its responsibilities as a trustee.	Yes No applicable
For any other risk areas identified by this small sheets if needed)	ller authority adequate controls existed (list any oth	
Name of person who carried out the internal	audit JENNIEER ANN CR	FFITHS
Signature of necess who corried out the inter	1.41.11	I nuis I Davida

"If the response is 'no please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

"Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned, or, if coverage is not required, internal audit must explain why not (add separate sheets if needed).